

SOCIETY ACT
CONSTITUTION AND BY-LAWS
OF
OCEANSIDE MINOR LACROSSE ASSOCIATION
INCORPORATED 1999

CONSTITUTION

1. THE NAME OF THE SOCIETY IS:

OCEANSIDE MINOR LACROSSE ASSOCIATION.

2. THE PURPOSES OF THE SOCIETY ARE:

- a)** To promote the game of lacrosse for juveniles in our community.
- a)** To provide meaningful opportunities and enjoyable experiences in a safe sportsmanlike environment.
- c)** To promote physical fitness, team spirit and pride through playing lacrosse

3. Upon winding up or dissolution of the Oceanside Minor Lacrosse Association, the assets which remain after payment of all costs, charges, and expenses which are properly incurred in the wind up shall be distributed to Oceanside Minor Hockey and Oceanside Minor Soccer. This provision shall be unalterable. (Altered 2/08/01)

BYLAW A – MEMBERSHIP

- A)** The membership of the Association shall be limited to those who have hereunto subscribed their names to the within Constitution and Bylaws and to those persons who apply as a Member, as outlined below, subsequent to the incorporation of the Association.
- B)** MEMBERSHIP shall be open to any parent, or legal guardian of a child who can play lacrosse or wishes to learn to play lacrosse (a child shall hereinafter be referred to as "a player") and who can fulfill the following- requirements. The priorities are as follows and shall be confined to:
- i)** A registered player residing with his parent, or legal guardian, within the geographical boundaries of the Oceanside catchment area as defined by BCLA.
 - ii)** Player duly transferred according to regulations as set by the Associations.
- C)** Membership in the Association shall be open to anyone over 18 years of age, who has an interest in organizing and growing the sport of lacrosse in the Oceanside catchment area. Said member shall be known as an Associate Member and subject to yearly dues as set out by the Executive on an annual basis. Associate Members shall be granted admission at the discretion of the Executive.
- D)** Membership in the Association shall be for a period of one (1) year commencing on the day of registration subject only to the following provisions regarding a member deemed or determined not to be in good standing with the Association.
- E)** Except for the period of time of suspension, membership by a Member in the Association shall immediately cease upon such Member being determined to be "not in good standing" with the Association, or upon:
- i)** Giving twenty (20) days written notice of resignation to the secretary of the Association and the Executive Committee approves the resignation;
 - ii)** Giving ten (10) days verbal notice of resignation to the President of the Association and the Executive Committee approves the resignation;
 - iii)** Failing to register or reregister a player with the Association within the time allotted each year for registrations;
 - iv)** Being expelled from membership by the Association.

BYLAW B - FINANCES OF THE ASSOCIATION

- A)** The Executive Committee shall have the power to raise money by whatever means lawfully available to the Executive Committee from time to time and shall have the discretion to apply all money or any part of the money so acquired in any manner the Executive Committee deems appropriate to further the objects and purposes of the Association as recited in the Constitution of the Association and without limiting the foregoing the Executive Committee may purchase, lease or otherwise acquire and dispose of any or all of the same for reward for the Association and the account and property of the Association.
- B)** The Executive Committee shall not cause the Association to issue any mortgage, bond or debenture without first obtaining the approval of the Membership of the Association, by special resolution of the Membership, at a meeting called for that purpose.

BYLAW C - ORDER OF BUSINESS

A "Call to Meeting" shall be presented to each member at least Twenty-eight (28) days prior to the Annual General Meeting, or any General Meeting of the Membership of the Association. Items for the Agenda must be received by the Secretary of the Association, 21 days prior to the Meeting. No other items of business shall be raised or discussed at such meeting.

BYLAW D - MEETINGS

- A)** The General Meeting of the Association shall be held within 90 days of the fiscal year-end at such a place as prescribed by the Executive Committee. The fiscal year of the Society shall end on the last day of July in each year.
- B)** The General Meeting mentioned as Bylaw E-A, shall be called the Annual General Meeting. All other general meetings shall be called Extraordinary General Meetings.
- C)** The Executive Committee may, whenever they think fit, convene an Extraordinary General Meeting. An extraordinary general meeting may also be convened on the written requisition of ten per centum (10%) or more of the Membership of the Association, in good standing.
- D)** Twenty-eight (28) clear days' notice of all general meetings shall be given by written notice addressed to each member of the Association, who is entitled to vote at such meetings and who have supplied the Association with an address and also by publication in the manner prescribed by the Executive Committee. Notice of a general meeting shall specify the place, the day and the hour of the meeting and, in case of special business, the general nature of that business.

- E)** The accidental omission to give notice of a meeting to, or the non-receipt of a notice by any of the Membership entitled to receive notice, does not invalidate a proceeding at that meeting.
- F)** A quorum at any general meeting of the Membership shall be ten (10) Members who are in good standing and present at the meeting; unless otherwise prescribed by the Societies Act, a simple majority vote shall be sufficient to pass any resolutions properly proposed for consideration of the Membership;
- G)** Executive Committee meetings shall be held as required, with a minimum of one (1) each month and it shall be obligatory for each Executive to be present. A quorum for an Executive Committee meeting shall be a simple majority of the Executive Committee.

BYLAW E - VOTING

- A)** At any General Meeting of the Association, all Members of the Association shall have one (1) vote.
- B)** The President shall have a casting vote in the event of a dead-lock or tie on any vote taken on any motion duly presented for consideration of the Membership.
- C)** No proxies shall be allowed or permitted at any meeting of the Membership of the Association.
- D)** At all meetings of the Association, voting shall be by a show of hands unless a poll is demanded and the Membership in attendance decides upon a ballot.
- E)** Resolutions duly proposed need only a simple majority of votes in favour either by a show of hands or by votes cast by ballot subject only to such matters as are governed by the Societies Act of the Province of British Columbia.
- F)** Amendments to the Constitution and Bylaws shall require a seventy-five percent (75%) majority vote, and maybe amended only at an Annual General Meeting.
- G)** At an Annual General Meeting, elections for executive positions shall be secret ballot.

BYLAW F - EXECUTIVE

Elected Positions

- A)** The elected positions, will be known as "Executive" of the Association, are: President, 1st Vice President, 2nd Vice President, 3rd Vice President, 4th Vice President, Treasurer, Secretary, and Registrar.
- B)** All members of the Executive shall serve a term no longer than 24 months, but not beyond the next election at the Annual General Meeting. Executive members need not be parents of players in the Association. It is expected that each Executive member will attend all Executive meetings and all special meetings as required. Notification of valid

absence from scheduled meetings must be forwarded to the Secretary in writing. Absence of three or more meetings may result in a review by the Executive

C) Only Elected positions will be able to vote at Executive meetings.

D) Terms for each Director commence on the day after the Annual General Meeting for a one year term or until the next general meeting.

Years ending in an odd number:

- President
- 2nd Vice President
- 4th Vice President
- Secretary

Years ending in an even number:

- 1st Vice President
- 3rd Vice President
- Treasurer
- Registrar

Filling Vacancies

Whenever there is a vacancy on the Executive, that position may be filled by a majority vote of the remaining Executive members. The person filling such vacancy shall serve until the next Annual General Meeting.

Appointing Committees

The Executive shall have power to appoint special committees from the membership of the Association if needed.

Removal of Executive Members

A member of the Executive may be removed provided it is done according to the Constitution & By-Laws of the Association. A member of the Executive removed by resolution of the membership at a meeting, called for the purpose of considering such resolution, shall cease to hold office immediately.

Conflict of Interest

Anyone who may be in a conflict of interest must report such potential conflict to the President (or if the President, to the 1st Vice President), who shall review such potential conflict and, if appropriate, submit the issue to a special meeting of the Executive. If that person were an Executive member, he/she would be excluded from any vote or decision process considering the matter.

BYLAW G – DISCIPLINE, SUSPENSION AND APPEALS

- A)** The Executive of the Association is authorized and obliged to suspend any Member or any player for a fixed or indefinite period of time, which shall be at the discretion of the Executive, if the Member, or the player, has conducted himself or herself in a manner which is adverse to purposes stated in the Constitution and Bylaws of the Association or to the good government of the Association.
- B)** The President will forward the alleging breach to the Discipline Committee within seven days (7) of the occurrence. The Discipline Committee shall consist of a Vice President of the Association who shall be the chairperson, Head Referee (if needed) and two (2) other non-Executive members who are appointed by the President at the first (1) Executive meeting following the Annual General meeting.
- C)** The President shall give written notice to either the Member, or the player, as the case may be, of the suspension and shall convene the Discipline Committee. The Discipline Committee shall convene a meeting solely for the purposes of hearing the evidence and learning of the circumstances of the suspension. The hearing shall take place at the meeting within seven (7) days following notice to the Member or to the parents of the player, advising of the meeting and giving the Member or the parents of the player an opportunity to attend the meeting and make submissions to the Discipline Committee.
- D)** The Discipline Committee shall determine whether the Member or the player has acted improperly, has acted in a manner unbecoming or endangering the interest or reputation of the Association, has committed a breach of the aims or purposes as stated in the Constitution of the Association, or has committed a breach of the provisions of the Bylaws of the Association.
- E)** Following the hearing, the Discipline Committee shall determine whether or not to continue the suspension for a definite period of time, or expel the Member or player permanently from membership in the Association. Such determination shall be communicated in writing to the suspended Member or player, as the case may be, within forty-eight (48) hours following the conclusion of the hearing;
- F)** In the event the suspended Member or parent of a suspended player wishes to appeal the decision of the Discipline Committee, upon payment of the sum \$50.00 as a deposit and delivery of the same, together with written particulars confirming the basis of the appeal, to the Secretary of the Association and the Secretary shall convene a meeting of the Appeals Committee to be held not later than seven (7) days following notice to the suspended or expelled Member or player.
- G)** The Discipline Committee shall provide a written report to the Appeals Committee giving reasons for suspension or expulsion of the Member or player. The Appeals Committee shall consist of a Vice-President, which shall be the Chairperson and two others, either an Executive or Director member, not serving on the Discipline Committee, who are appointed by the President at the first Executive Meeting following the Annual General Meeting.

- H)** Following the appeal, the Appeals Committee shall provide its decision on the appeal within seven (7) days following the last day of the hearing. The decision of the Appeals Committee shall be communicated in writing to the suspended or expelled Member or player, as the case may be, within forty-eight (48) hours following the conclusion of the hearing. If the decision of the Discipline Committee is upheld, the deposit shall be retained by the Association and treated as income from a donor. If the decision is reversed, the deposit will be refunded forthwith to the Member or the parent of the player.
- I)** The Appeal Committee may request to the Executive the reinstatement of a team, player, team official, parent or referee or uphold or modify any decision made by the Discipline Committee. The Appeals Committee may consult with the Executive over an issue at hand but the final decision will be made by the Appeals Committee. The Appeals Committee must advise the Executive of their decision prior to informing the aggrieved party
- J)** A suspended or expelled Member or parent of the player shall have the privilege of attending the next Annual General Meeting of the Association or extraordinary general meeting of the Membership and address those present with a view of seeking reinstatement as a Member or a player in good standing upon giving written notice to the Secretary of the Association to place on the agenda of business to transact at the meeting the issue of reinstatement of the suspended or expelled Member or player, as the case may be, to be determined by majority vote of the Membership in attendance provided that such motion is duly moved and seconded by the Membership in attendance. Notwithstanding, if the motion to reinstate is passed by a majority vote the deposits will be returned by the Association, to the suspended or expelled Member, or the player, as the case may be.

BYLAW H - AMENDMENTS TO CONSTITUTION & BY-LAWS

- A)** Resolutions to amend or alter the Constitution or Bylaws shall only be made at the Annual General Meeting or, an Extraordinary General Meeting of the Association.
- B)** Amendments to the Constitution and By-laws shall require a seventy-five percent (75%) majority vote of the Members at an Annual General Meeting.

BYLAW I - PROCLAMATION

- A)** Amendments to the Constitution and By-Laws shall become effective immediately upon acceptance and ratification and filing' of the same with the Registrar of Companies of the Province of British Columbia pursuant to the Societies Act of the Province of British Columbia.